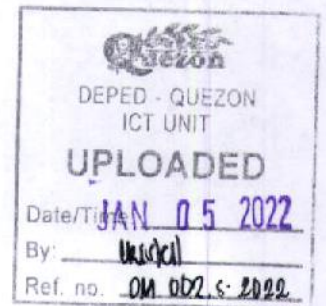




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



03 January 2022

OFFICE MEMORANDUM

OM No. 002, s. 2022

ORIENTATION ON PPE VALIDATION OF ACCOUNTING AND SUPPLY SECTION

To: OIC- Assistant Schools Division Superintendents
Accounting and Supply Head
All Others Concerned

Please be advise that there will be an Orientation regarding Property Plant and Equipment (PPE) Validation of Accounting and Supply Staff on January 5, 2022 at 2:00 P.M. at the Training Center.

Attendees to this orientation are the following:

- | | |
|--|--|
| 1. Edmundo R. Marin, Jr. – OIC Accountant | 10. Hector C. Laurio – OSDS Supply |
| 2. George D. Aguila – Supply Officer II | 11. Maria Cecilia S. Rodriguez – OSDS Supply |
| 3. Chaenkee C. Delos Reyes – OSDS Accounting | 12. Abegail Q. Cadag – OSDS Supply |
| 4. Hazel Salibio – OSDS Accounting | 13. Milagros I. Paderon – OSDS Supply |
| 5. Raymond Peñaverde – OSDS Accounting | 14. Ma. Christine Joyce N. Dudas – OSDS Supply |
| 6. France Joyce Taburda – OSDS Accounting | 15. Mildred M. Embradora – OSDS Supply |
| 7. Richard E. Vedaño – OSDS Accounting | 16. Leah Kristine G. Glorioso – OSDS Supply |
| 8. Joy M. Sanchez – OSDS Supply | 17. Estrella T. Caril – OSDS Supply |
| 9. Florence Lagarile – OSDS Supply | |

All attendees are expected to strictly observe minimum health protocols set by the Inter-Agency Task Force (IATF), DepEd Quezon and the LGU.

All expenses relative to this activity shall be chargeable against local fund subject to the usual accounting and auditing procedure.

Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR. EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

SUPgda01/03/2022

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